



## Regular Board Meeting

**Nov. 19, 2024 @ Duchesne County Administration Offices**

The mission of Duchesne County Library System is to enrich our residents' knowledge and inspire their growth. Through these efforts the library envisions our residents empowered to strengthen each other and unite their communities.

**Conducting:** Vice Chair Deb Evans and Chair Jessica Shaw. The meeting began at 4:32 p.m.

**Welcome / Roll call.** Vice Chair Deb Evans, Jesse Walker, Secretary Amy Snow, Commissioner Irene Hansen, Jenny Adams, Kathryn Crapo, Director Daniel Mauchley. Chair Jessica Shaw arrived at 4:36 p.m.

**October 2024 minutes approval.** Motion by Jenny Adams with a second by Kathryn Crapo to approve the October minutes as written. The minutes were unanimously approved.

**Approval of 2025 Library Board Meeting Schedule.** The board reviewed the proposed schedule. Amy Snow made a motion to approve the Library Board Meeting Schedule as written. Irene Hansen seconded the motion. The schedule was unanimously approved.

**Approval of 2025 Library Holiday/Closure Calendar.** The board reviewed the proposed closure calendar. There was a motion by Irene Hansen to approve the calendar as presented with a second by Jenny Adams. The board unanimously approved the calendar.

**Discussion of Equitability of Allowing a Non-Duchesne County Resident That Owns a Duchesne County Business to Open a Library Account.** Daniel Mauchley explained that some Uintah County residents who are also Duchesne County business owners have expressed a desire to have a Duchesne County library card. These business owners state that they are paying Duchesne County taxes and therefore feel entitled to a Duchesne County library card. The reason for the request is that they would like access to Duchesne County digital collections. Daniel asked other library managers in the state if they allow for this, and they said that they do. It is the opinion of the board that if we allow this change it would have to be extended to anyone paying Duchesne County taxes (landowners and business owners). It is the opinion of the board that we should ask the Uintah County library if they would reciprocate and allow Duchesne County residents who are also Uintah County taxpayers to have access to Uintah County digital collections. If Uintah County is willing to reciprocate, then the board will consider such a change. The board expressed concern that if we do this, however, we run the risk of there being too many users of the digital collections and Hoopla might have to be canceled.

**Duchesne Branch Remodel Update.** There will be a ribbon cutting for the whole building on December 17. The library hopes to start moving in after Thanksgiving. A soft opening of the library is planned for January 6. The grand opening celebration will be planned for early spring 2025.

**Roosevelt Technology Course Update.** There is no update currently. Director Mauchley hopes to have an update in January.

Deb Evans made a motion to go to a closed session for the annual evaluation of the library director. There was a second by Kathryn Crapo. All were in favor of entering a closed session.

**CLOSED Session: Annual Evaluation of Library Director. Began at 5:10 p.m.**

**Returned to open session at 5:44 p.m. No action is to be taken from the closed session.**

**Review of October Statistics/Budget/Consent Agenda.** The board reviewed the information. Libby (859 checkouts) and Hoopla (610 checkouts) had record circulations in October. Wi-Fi use onsite at the Roosevelt Branch continues to go up. The hot spot service will be ending in December due to the end of the grant originally supporting the service and the library's lack of funding to continue it alone.

**Review of 2024-2026 Strategic Plan Progress.** The board reviewed the Strategic Plan. The board appreciates all the good work that has been accomplished so far on the Strategic Plan.

**Questions.** No questions.

**Public comment.** A \$2000 donation was received from Crusoe Energy Solutions. The Utah State Library recognized the Duchesne County Library System for earning a 2024 Quality Library Award.

**Next meeting** – Tues. Jan. 21, 2025, 4:30 PM – Roosevelt Branch

The meeting adjourned at 5:58 p.m.

**THESE MINUTES ARE PENDING AND WILL BE APPROVED AT THE NEXT REGULAR MEETING.**

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Amy Snow, Secretary