Duchesne County Clerk's Office
734 North Center Street
PO Box 270
Duchesne, UT 84021
Phone: (435) 738 – 1227; Fax: (435) 738-5522
Email: lyoung@duchesne.utah.gov

Business License Zoning Clearance Form

Property Serial #:

Is this activity a new use of this location: Yes No	If YES, what was its previous use?
Is Property owned by applicant or leased?	

Will business activity be conducted within a structure? Yes No	Type of structure:

Will there be outdoor storage or activity associated with the business? Yes   No
If YES, explain:
If using an accessory building on a lot with a dwelling, square feet of structure:

Are structure(s) currently existing? Yes No	If the activity is a restaurant, what is the seating capacity?
Visiting clientele? Yes No	Frequency and amount:
Is there adequate off-street parking for your use? Yes No	How many spaces?

Are there existing signs on the premises of your business?
Signage plans?

Amount, type and size of vehicle(s) to be used, including trailer(s):	

FOR HOME-BASED BUSINES ONLY: Other than those related by blood, marriage or adoption, will more than five people be employed on the premises? Yes   No
APPLICANT CERTIFICATION: I certify that the information stated is true and accurate. Should a Preliminary Business License Zoning Clearance be issued, I understand that this clearance authorizes only the use, arrangement and construction set forth hereon and only in accordance with applicable State and County regulations. I also understand that this clearance is not a business license and that I cannot begin operation of the business until an approved business license is issued. A building permit is required for new construction associated with the business.

Applicant Signature: Date:

For Office Use Only:		
Planning & Zoning Dept. Review	Building Dept. Review	Fire Dept. Review
Comments:	Comments:	Comments:
Approved: Rejected:	Approved: Rejected:	Approved: Rejected:
By:	By:	By:
Date:	Date:	Date: