



Regular Board Meeting

Mar. 19, 2024 @ 4:30 PM: Roosevelt Branch

The mission of Duchesne County Library System is to enrich our residents' knowledge and inspire their growth. Through these efforts the library envisions our residents empowered to strengthen each other and unite their communities.

Conducting: Chair Jessica Shaw. The meeting started at 4:31 p.m.

Welcome / Roll call: Chair Jessica Shaw, Secretary Amy Snow, Jesse Walker, Jenny Adams, Kathryn Crapo, Vice Chair Deb Evans, Director Daniel Mauchley. Absent: Commissioner Irene Hansen.

February 2024 minutes approval. Deb Evans made a motion to approve the minutes as written. There was a 2nd by Jesse Walker. The minutes were approved unanimously.

Reschedule April's Board Meeting – Same Night as County Convention. Amy Snow made a motion to approve the new date of April 17, 2024, 4:30 PM, at Duchesne Branch for the next board meeting to avoid meeting at the same date and time as the Duchesne County Republican Party Convention, which some board members need to attend. There was a 2nd, Deb Evans. The motion passed unanimously.

2023 Annual Report. The board reviewed the report. The following are a few highlights: Physical circulation increased by 12% overall. Hoopla circulation increased by 81%. Event attendance increased by 82%. Patron visits increased by 49% in Roosevelt and decreased by 3% in Duchesne. Goals for 2024 include the Duchesne Branch remodel, launch of the online event/reservation calendar, pursuing a grant to purchase laptops to be used in patron workshops, launching self-checkout stations in Roosevelt, launching offsite circulation for state inmates at Duchesne County Jail, and communications training for the entire staff.

The library's normal operations did not outspend the revenue that was brought in for 2023. However, the library is taking measures to reduce costs. Standing order plans that are not circulating well are being cut. The Wi-Fi program use will be reviewed. The Overdrive purchases are being scaled back. The Roosevelt Branch hours will be reviewed over a year and might be reduced to the minimum required for certification with the Utah State Library Division.

The board discussed the possibility of a truth-in-taxation hearing possibly occurring in the next 2-3 years.

Duchesne Branch Remodel Update. The library remodel start date has been delayed to mid-May. The demolition of other parts of the building is taking more time than expected and uncovered some unseen issues that needed attention.

Wi-Fi grant. UEN offered a 100% reimbursement grant for a Wi-Fi upgrade. It will include upgrades for both buildings, but the majority for Duchesne Branch's infrastructure. It will be about a \$20,000 reimbursement if we qualify.

Public comment. No public comment.

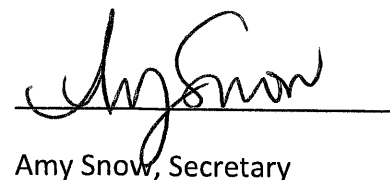
Review of February Statistics/Budget/Consent Agenda. The board reviewed the February statistics and budget. There were good circulation numbers in February. The board discussed the outreach efforts at the county jail.

Questions. No questions.

Next meeting – April 17, 2024. 4:30 p.m. Duchesne Branch Library

The meeting was adjourned at 5:31 p.m.

Minutes approved 04/17/2024.



Amy Snow, Secretary