



## Duchesne County Library System

### Regular Board Meeting Feb. 20, 2024 @ 4:30 PM: Duchesne Branch

**Conducting:** Vice Chair Deb Evans

**Welcome / Roll call:** The meeting started at 4:34 p.m. Vice Chair Deb Evans, Jesse Walker, Kathryn Crapo, Jenny Adams, Director Daniel Mauchley, Secretary Amy Snow, Commissioner Irene Hansen (virtual). Absent: Chair Jessica Shaw.

**January 2024 minutes approval:** Motion to approve was made by Jenny Adams and 2<sup>nd</sup> by Jesse Walker. The minutes were approved as written by a unanimous vote.

**Adopt Resolution 24-1:** Update Electronic Meetings Resolution to Correct Old County Ordinance References. The board reviewed the proposed resolution, which is required by the Utah Open and Public Meetings Act to enable a public body to conduct electronic meetings and participation. The resolution outlines the rules and parameters the library board has agreed on to hold such meetings. Out of date references in the original resolution from 2015 needed to be updated. Jenny Adams made a motion to adopt the resolution with a 2<sup>nd</sup> by Kathryn Crapo. The board approved the resolution unanimously.

**Approval of 2024-2026 Strategic Plan.** The board reviewed the plan. Kathryn Crapo made a motion to approve the plan with a 2<sup>nd</sup> by Jesse Walker. The board voted unanimously to approve the plan.

**Approval of Library Bylaws Update – References to Utah Open Public Meetings Act.** The board reviewed and discussed the updates to the bylaws. This draft included major points of the Utah Open and Public Meeting Act written out that all board members should know that affect them regularly. Special or irregular items of the act are still referenced in the bylaws. A motion by Jesse Walker with a 2<sup>nd</sup> by Jenny Adams was made to recommend the updates be sent to the county commissioners for approval. The vote was unanimous in favor.

**Duchesne Branch Remodel Update.** The asbestos has been removed. Demolition work is ongoing. It is planned that the Duchesne Branch will close on April 1. Books and furniture will be stored in containers. Fragile items will be stored in the vaults inside the building.

**Public comment.** No public comment.

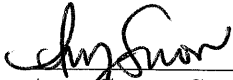
**Review of January Statistics/Budget/Consent Agenda.** The board reviewed the statistics and budget. The ratio of purchasing e-materials has been reduced to purchasing a copy when the wait time is a 10 patrons per 1 copy ratio due to budget constraints. A staff member is regularly going to the Duchesne County jail to loan books to the state inmates.

**Questions.** No questions.

The meeting adjourned at 5:14 p.m.

Next meeting – Tues, Mar. 19, 2024, 4:30 PM @ Roosevelt Branch

**Minutes approved on 03/19/2024.**

  
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Amy Snow, Secretary