



Regular Board Meeting

June 28, 2023, @ 4:30 PM: Duchesne Branch

Conducting: Chair Jessica Shaw

Welcome / Roll call: The meeting started at 4:30 PM. Chair Jessica Shaw, Director Daniel Mauchley, Jenny Adams, Vice Chair Deb Evans, Commissioner Irene Hansen, Dixie Swasey, Secretary Amy Snow were present.

May 2023 minutes approval: There was a motion to approve the May 2023 minutes as written by Jenny Adams with a second by Dixie Swasey. The motion passed unanimously.

Board Training: Robert's Rules – Suspend rules and take up an item & Discrimination. Director Mauchley reviewed the process of moving up an agenda item as per Roberts Rules of Order through the vote of suspending the rules and taking up items. Director Mauchley also reviewed a discrimination court case and the ethics leaders must uphold to protect all citizen's rights.

Update on Outreach: Altamont outreach will be once a month on the first Tuesday of the month. Fruitland outreach will start on July 12 on Wednesdays at The Big G gas station. Tabiona outreach (no change) is on Wednesdays. Parkside Manor outreach in Roosevelt is every other week on Thursday. Dixie Swasey will investigate alternate locations in Altamont for the outreach location.

Approval of Community Room Policy Revision – Fees for non-local sponsors; Weekly event reservation maximum: The board reviewed and discussed the Community Room Policy revisions. Commissioner Hansen pointed out that if large messes are left, it takes significant employee time and cost to clean up. The board brought up the question of insurance and liability. It was pointed out that an after-hours emergency phone number should be provided to people renting the library rooms. Deb Evans made a motion to approve the policy as written with a 2nd by Dixie Swasey. The policy was approved unanimously.

Review of May Statistics/Budget/Consent Agenda: The board reviewed the statistics and budget. Roosevelt is averaging nearly 6,000 visits a month. The demand is so high that more help is being hired in Roosevelt. The self-checkout stations should be available by the end of summer. There were several successful school tours in May at the Roosevelt branch. There has been some difficulty with getting the utilities in the old library building switched over to be paid for by Roosevelt City. Commissioner Hansen suggested that if they are not switched soon then they should be shut off as there is no need for the county to continue to pay utilities on the facility that Roosevelt City now has ownership over. The bids on the Duchesne building remodel will be in by the end of July. Construction could start at the beginning of September. The library will likely need to close for several weeks during construction. If the library closes employees will be sent to work in other county departments until they can return to the library. The archives of the Uintah Basin Standard have been donated to the Duchesne County History Center.

Katherine Crapo will start as a new library board member in July.

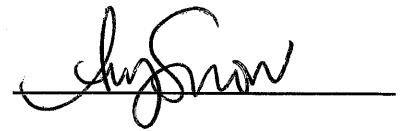
Questions. No questions.

Public comment: No public comment.

The meeting was adjourned at 5:35 p.m.

Next meeting – Tuesday, July 18, 2023, 4:30 PM @ Roosevelt Branch

Minutes were approved on 07/18/2023.

A handwritten signature in black ink, appearing to read "Amy Snow", is written over a solid horizontal line.

Amy Snow, Secretary