



Duchesne County Library System

Regular Board Meeting

March 21, 2023, @ 4:30 PM: Roosevelt Library

Conducting: Vice Chair, Jessica Shaw

Welcome: The meeting began at 4:37 p.m.

Roll call: Vice Chair Jessica Shaw, Dixie Swasey, Jenny Adams, Library Director Daniel Mauchley, Deb Evans, Commissioner Irene Hansen, Secretary Amy Snow

February 2023 minutes approval: There was a motion by Deb Evans to approve the February minutes with a 2nd by Jenny Adams. The minutes were approved unanimously.

Public comment: None

Board Officer Elections: Due to the departure of Chair Lori Ann Potter to take the job as the Duchesne Branch Manager, she was required to vacate her seat on the board and her office as chair. Jenny Adams made a motion to nominate Jessica Shaw as Library Board Chair. The nomination was a 2nd by Amy Snow. No other nominations were made. The vote was unanimously in favor.

Jenny Adams nominated Deb Evans as Library Board Vice Chair. Dixie Swasey 2nd the nomination. No other nominations were made. The vote was unanimously in favor.

Approval of Behavior & Use Policy – Triennial Review. The board reviewed the additions and changes which were presented at the last board meeting. Motion for approval of the policy as written by Dixie Swasey with a 2nd Deb Evans. The policy was approved as written.

Updates on Roosevelt Library & grand opening. The invitation mailers have gone out. JackFM will be broadcasting at the grand opening. The Barefoot Baker will be catering cupcakes. Jhoane Robinson will come and tell stories. A Super Smash Brothers Tournament will be hosted by the Union High School's CAPS program. The American Legion post will do the flag ceremony. An art show has been announced by the library staff. Activities will take place in the community rooms. The board suggested hanging posters in various community locations. Some board members offered to hang posters.

2022 Annual Library Report. The report is not yet available. It will be presented at the next regular board meeting. The Financial Report is available. The board reviewed and discussed the financial report. The demand for print books is going down, and the demand for e-material and audiobooks has increased. A new policy that requires people to renew their library cards has balanced out the number of card holders. Those who still live in the county have renewed. About \$70,000 was brought in this year in grant money.

Review of Feb Statistics/Budget/Consent Agenda. Due to increased interest in the new Roosevelt Branch, 2000 new library cards had to be ordered. Roosevelt's circulation and patron visits have greatly

increased in the past month. The community Board Game night has steadily increased in popularity. The community room is being rented out by groups such as the Quilting Guild, card game clubs, home school students, chess club, parenting classes, story time, Roosevelt Business Alliance meeting, and birthday parties. The library used the community room for the Dr. Seuss party. The party was well attended.

An update on the building. There have been seven leaks, with some having been repaired. The roof snow bars above the gas meter have been installed. The subcontractor has been contacted regarding the leaks. The repairs are still covered by warranty. The sound system will be installed in April. The corner LED sign will be installed soon now that the snow is melting. The faulty HVAC unit and the community room sink have been repaired. The parking lot will be resealed in the spring.

Questions and additional information. Jessica Shaw asked about tours for elementary school students. Director Mauchley suggested that May might be a great time for these to take place. Director Mauchley will follow up with teachers. Members of the board offered to help with tours.

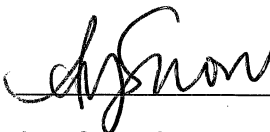
The Duchesne Branch remodel design is 90% complete.

Greg Todd will be recognized at the Utah Library Association Conference with the Special Service to Libraries Award. Daniel Mauchley will be receiving the President's Award. The awards will be presented on May 18, 2023.

Next meeting – Tues, Apr. 18, 2023, 4:30 PM @ Duchesne Branch

The meeting adjourned at 5:24 p.m.

Minutes approved 04/18/2023.

A handwritten signature in black ink, appearing to read 'Amy Snow', is written over a horizontal line.

Amy Snow, Secretary