

DUCHESNE COUNTY LIBRARY BOARD

Regular Board Meeting
January 17, 2023, @ 4:30 PM: Crossroads Sr. Ctr.

Conducting: Chair Lori Ann Potter.

Welcome: Lori Ann Potter started the meeting at 4:32 p.m.

Roll call: Lori Ann Potter, Deb Evans, Amy Snow, Daniel Mauchley, Jessica Shaw, Dixie Swasey

November 2022 minutes approval: Motion by Deb Evans. 2nd by Dixie Swasey. All are in favor to approve the November minutes.

Public comment: Utah State Librarian – Quality Library Recognition. Daniel Mauchley read a letter from the Utah State Librarian. Duchesne County Library System was recognized for receiving the Quality Library Award for the 2021-2022 fiscal year. It is an additional award received during the recertification process to recognize exemplary work in serving the community.

Review of Behavior and Use Policy – Modification of recording in public area prohibition. Discussion of this item was postponed until the February Board meeting.

Updates on Roosevelt Library construction & opening. The single-use bathroom did not pass inspection for American with Disabilities Act compliance. The bathroom remodel is now complete. The internet is not yet working. It should be connected by the end of the week. The move of items onto the premises is complete. The staff is finishing up putting things away. Old furniture was made available in the surplus sale. The occupancy permit should be granted next week. There is an issue with snow falling from the roof and landing on the gas meter. The staff must repeatedly dig out the gas meter. They are looking into adding a structure to cover the meter. Dominion Energy is offering a structure that would cost \$500. In the spring hopefully, snow bars and heat tape will be installed to further improve the situation. There are some issues with finalizing the contract and liquidated damages with the contractor. The final punch list was created in November, and it is taking longer to complete than agreed. The board recommended bringing in the county attorney to help finalize everything in everyone's best interest. The board asked to see a final report on how things worked out with the construction budget. The board proposed adding signage to the children and teen area. The soft opening date is still planned to be January 30.

The Grand opening proposed date is April 22, 2023. We anticipate 500 hundred attendees. The program will include a flag raising, ribbon cutting, and thank you speech. Afterward, there will be activities inside. Radio stations will be invited. The 300 tote bags to be given away have been received. The coin design is being worked out. Once finalized, the coins will be ordered. Food will be ordered including 500 cupcakes and some popcorn. There will be a mailer sent out advertising the grand opening. We are still looking into the possibility of bringing in a storyteller.

Next meeting – Tues, Feb. 21, 2023, 4:30 PM @ Duchesne Library

Meeting adjourned at 5:18 p.m.

Minutes approved on 02/21/2023.



Amy Snow, Secretary