



## Regular Library Board Meeting Minutes

Oct. 18, 2022 @ 4:30 PM: Crossroads Sr. Ctr.

**Conducting:** Chair Lori Ann Potter

**Convened:** 4:35 P.M.

**Roll Call:** Chair Lori Ann Potter, Deb Evans, Vice Chair Jessica Shaw, Director Daniel Mauchley, Dixie Swasey, Jenny Adams, County Commissioner Irene Hansen, Secretary Amy Snow

**September 2022 minutes:** Dixie Sawsey motioned to approved the minutes. Jenny Adams 2nd. Approved by the board unanimously.

**Public comment:** None

**Board Training:** Libraries Change Lives Declaration. There was a discussion about the declaration. Board members agreed with the sentiments of the declaration. Director Mauchley will share it with the staff as well. It will be used when thinking about future and strategic planning. It was suggested that it be added to the website or made into a poster or bulletin board at the library.

**Circulation Policy Update:** It is proposed that once the minor turns 18 years old the lost books fees generated by the guarantor will be transferred to the guarantor's account. The minor's account will change to a new adult account will begin with a clean slate. The policy will be voted on next month.

**Updates on Roosevelt Library construction and opening:** Delivery of the main chandelier will be delayed until mid-November. It will have to be installed by a large lift, making it impossible to move in the shelving until after the chandelier is hung. This will postpone the move to the new library until after Thanksgiving. Director Mauchley proposes having a soft opening in early January followed by a grand opening in the spring. It was proposed that the public be informed about the reason for the delay. The board proposed doing a soft opening/ribbon cutting with only a few attendees in January.

Much has been finished in the past two months. The completed items include cabinetry, painting, lettering, and sidewalks. The roof is mostly done, glass is mostly done. The fireplace has arrived. The power generator has arrived. Outlets are in and doors are hung.

**Hotspot Grant Renewed:** The service costs about \$6,000 a year to run 9 circulating hotspots. It has been mostly covered by a grant up until now. The renewed grant will cover 2/3rds of the cost this year. There are many patrons who are very grateful for the hotspot service. 6 hotspots circulate from the Roosevelt Branch and 4 from Duchesne Branch; due to a new hotspot being added at Duchesne Branch due to demand. Two hotspots were never returned and had to be replaced.

There was a discussion of September statistics and the budget report.


**Consent agenda:** USU Extension's Little STEM Library opened on October 21. It is attached to the south exterior wall of the Duchesne Branch Library. Books and STEM kits will be available for circulation without record. The Little STEM library is like a small neighborhood library.

Meeting adjourned at 5:14 p.m.

**Board took a tour of the new Roosevelt Branch Library.**

**Next Meeting:** Tuesday, November 15, 2022, 4:30 p.m. at Duchesne Library

**Minutes were approved on 11/15/2022.**

A handwritten signature in cursive script, appearing to read "Amy Snow", is written over a solid horizontal line.

Amy Snow, Secretary

# Consent Agenda: October 2022

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## **USU Extension Little STEM Library Opens Oct. 21**

The Utah State University Extension is launching and overseeing a “Little STEM Library” on October 21. Similar to the little neighborhood library structures that is used to share books without any formal record, USU Extension has installed a house-shaped structure on the southeast side of the library exterior wall. This structure will have Science, Technology, Engineering, and Math related books and STEM activity kits to freely borrow out of that structure.

## **Roosevelt Board Game Night has record 30 attendees**