



## Regular Board Meeting

January 18, 2022 @ 4:30 PM: Crossroads Sr. Ctr.

**Conducting:** Vice-Chair Jessica Shaw

**Excused:** Deb Evans

**Welcome / Roll call:** Meeting began at 4:30 p.m. Those attending: Director Daniel Mauchley, Vice-Chair Jessica Shaw, Secretary Dixie Swasey, Commissioner Greg Todd, Amy Snow, Chair Lori Ann Potter (remotely), Jenny Adams (remotely).

**November 2021 minutes approval:** A motion to approve the minutes of the November meeting was made by Amy Snow; Greg Todd seconded the motion. The motion passed unanimously.

**Board training: The Purpose of Library Policy:** Director Mauchley presented a training that has been used with the library staff this month. It is a discussion about why policies are made and what they are trying to protect. Some examples were provided for consideration. Board members discussed the three main points: Protect all patrons' equitable use of the library; Align with laws and regulation; Protect all concerned with the library from litigation.

**Review Internet and Online Access Policy – Adding parental consent form for minors without an account:**

The board was asked to consider the possibility of allowing for minors under 11 that don't have a library account to be able to have on file a permission form signed by parents to be allowed to use the computer. The current policy doesn't allow those children to receive guest passes when they don't have an account, yet we have children under 11 coming with older siblings that don't have an account and want to use the computers. A few other minor changes and additions were proposed by Director Mauchley. The proposed revision has been sent to legal counsel for input. The board will vote on this next month.

**Review Circulation Policy – Collection access for homeless patrons:** Director Mauchley presented the following idea: One of the examples of barriers to library service is serving our population that is homeless in our county. Though anyone can come into the facilities, use the computers, and look at items while they are here, they cannot circulate the collection without a library card. Not being able to provide a mailing address, which is required in policy at this time keeps homeless patrons from obtaining a library card. If one of the purposes of the library is to build up the community, including those who are struggling the most, they have very little recourse due to their housing situation. Board members discussed the possibility of allowing homeless patrons a limited account. Perhaps it could have limits similar to the non-resident card. The board also expressed interest in allowing accounts for patrons who are experiencing homelessness to have access to the digital collections as well. Legal counsel has been asked to weigh in on this, but haven't yet responded. The Board will vote on this issue next month.

**Discussion of donations for Roosevelt Library shelving, tech, furniture, furnishings, and equipment:**

Board members voiced the idea of having more advertising about the donation opportunity. A few \$500 donations have come in and a few smaller ones as well. The largest donation so far has been a \$3,000 donation from Mountain America Credit Union. This donation was given some time ago.

The completion date for the new library may be delayed because of problems with timely delivery of needed items, particularly the roof trusses which were delayed by the change of HVAC roof top units that replaced the models that were 18 months away from delivery.

**Discussion of November and December statistics:** Because of declining circulation we may consider closing the Altamont outreach program if numbers don't improve over 2022. They have been in decline for 4 years consecutively.

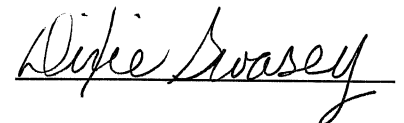
**Questions:** Amy Snow relayed an idea that some patrons had asked her about: could there be an area for display of local history items in the new library? Director Mauchley stated that this idea has come up before, but we are a library, not a museum. We don't have resources to be responsible for lease, purchase, storage and cataloging of artifacts. There is no extra storage room in our building. Also, there is no extra display area.

**Meeting adjourned:** There being no further business, the meeting was adjourned at 5:23 p.m.

**Roosevelt Library Construction Site Visit**

**Next meeting** – Tues, February 15, 2022 4:30 PM @ Duchesne Library

**Minutes approved 02/15/2022.**



Dixie Swasey, Secretary