



# Duchesne County Kennel Checklist



1. Kennel location must be 200 feet from any neighboring house.	
2. Kennel location must be 150 feet from any road right of way.	
3. Enclosure must be provided which shall allow adequate protection against weather extremes. Floors of buildings, run and walls shall be of an appropriate material as required by the specific breed of animal and to permit proper cleaning and disinfecting.	
4. Adequate ventilation shall be maintained, and an appropriate temperature provided as required by the specific breed of animal housed therein.	
5. Each animal shall have sufficient space to stand up, lie down and turn around without touching the sides or tops of cages.	
6. Runs shall provide and adequate exercise area and protection from the weather.	
7. All animal quarters and runs are to be kept clean, dry and in a sanitary condition.	
8. Fresh water is to be available at all times. Water vessels shall be mounted or secured in a manner that prevents tipping and be of the removable type.	
9. The kennel is to allow for proper sanitation and cleaning, and free of stench or heavy odor.	
10. Each dog is to have rabies certification from an authorized vet.	
11. Each dog is to have a collar with rabies tag/identification and/or implanted microchip.	



# Duchesne County Kennel Application

734 North Center Street  
Duchesne, UT 84021  
435-738-1100

Pet Owner Information	
Name:	
Address:	
City:	Zip:
Phone:	Alternate Phone:

Pet #1 Information		
Name:	Breed:	Color:
Male or Female (circle one)	Spayed/Neutered: Yes/No (circle yes or no)	
Veterinary Clinic:	Rabies #:	Microchip #:

Pet #2 Information		
Name:	Breed:	Color:
Male or Female (circle one)	Spayed/Neutered: Yes/No (circle yes or no)	
Veterinary Clinic:	Rabies #:	Microchip #:

Pet #3 Information		
Name:	Breed:	Color:
Male or Female (circle one)	Spayed/Neutered: Yes/No (circle yes or no)	
Veterinary Clinic:	Rabies #:	Microchip #:

Pet #4 Information		
Name:	Breed:	Color:
Male or Female (circle one)	Spayed/Neutered: Yes/No (circle yes or no)	
Veterinary Clinic:	Rabies #:	Microchip #:

**Total Amount Enclosed: \$50.00**

Reviewed by Planning & Zoning by: \_\_\_\_\_  
Approved/Not Approved      If not approved, provide reason:

Animal Control Officer: \_\_\_\_\_  
Approved/Not Approved      If not approved, provide reason:

## Additional Pet Information

Pet #5 Information			
Name:	Breed:	Color:	
Male or Female (circle one)	Spayed/Neutered: Yes/No (circle yes or no)		
Veterinary Clinic:	Rabies #:	Microchip #:	

Pet #6 Information			
Name:	Breed:	Color:	
Male or Female (circle one)	Spayed/Neutered: Yes/No (circle yes or no)		
Veterinary Clinic:	Rabies #:	Microchip #:	

Pet #7 Information			
Name:	Breed:	Color:	
Male or Female (circle one)	Spayed/Neutered: Yes/No (circle yes or no)		
Veterinary Clinic:	Rabies #:	Microchip #:	

Pet #8 Information			
Name:	Breed:	Color:	
Male or Female (circle one)	Spayed/Neutered: Yes/No (circle yes or no)		
Veterinary Clinic:	Rabies #:	Microchip #:	

Pet #9 Information			
Name:	Breed:	Color:	
Male or Female (circle one)	Spayed/Neutered: Yes/No (circle yes or no)		
Veterinary Clinic:	Rabies #:	Microchip #:	

Pet #10 Information			
Name:	Breed:	Color:	
Male or Female (circle one)	Spayed/Neutered: Yes/No (circle yes or no)		
Veterinary Clinic:	Rabies #:	Microchip #:	

**Total Amount Enclosed: \$50.00**

BUSINESS NAME: \_\_\_\_\_ APPLICANT NAME \_\_\_\_\_



# DUCHESNE COUNTY BUSINESS LICENSE ZONE CLEARANCE

Business Licensing Clerk, PO Box 910, 734 North Center, Duchesne, UT 84021.

Phone: (435)-738-1120; Fax: (435)-738-5522

APPLICANT: PLEASE PRINT & COMPLETE ALL BLANKS INSIDE THIS BOX

Date of Application \_\_\_\_\_ Property Tax Serial # \_\_\_\_\_

Applicant's Name \_\_\_\_\_ Phone \_\_\_\_\_ Cell \_\_\_\_\_ Fax \_\_\_\_\_

Applicant's Mailing Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Physical Address of Proposed Business: \_\_\_\_\_

Mailing Address of Proposed Business: \_\_\_\_\_

Name of Property Owner: \_\_\_\_\_

Property Owner Physical/Mailing Address: \_\_\_\_\_

List type of business and describe all business activities (future activities not listed may not be allowed):

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Is this activity a new use for this location? \_\_\_\_\_ If yes, what was its previous use? \_\_\_\_\_

Is property owned by applicant or leased? \_\_\_\_\_

Will business activity be conducted within a structure? \_\_\_\_\_ Type of structure: \_\_\_\_\_

Will there be outdoor storage or activity associated with the business? \_\_\_\_\_ If yes, explain: \_\_\_\_\_

If using an accessory building on a lot with a dwelling, Sq. Ft. of structure: \_\_\_\_\_ Are structure(s) currently existing? Yes or No

If the activity is a restaurant, what is the total seating capacity? \_\_\_\_\_

Visiting clientele? \_\_\_\_\_ Frequency and amount: \_\_\_\_\_

Is there adequate off-street parking for your use? \_\_\_\_\_ How many spaces? \_\_\_\_\_

Are there existing signs on the premises of your business? \_\_\_\_\_ Signage plans? \_\_\_\_\_

Amount, type and size of vehicle(s) to be used including trailer(s): \_\_\_\_\_

For Home-based business only: Will there be exterior display or storage of goods on the premises? If yes, explain: \_\_\_\_\_

For Home-Based business only: Other than those related by blood, marriage or adoption, will more than five people be employed on the premises?

Applicants Certification: I certify that the information stated in this box is true and accurate. Should a Preliminary Business License Zone Clearance be issued, I understand that any permit for a building, business license or use issued on the basis of this clearance authorizes only the use, arrangement and construction set forth hereon and only in accordance with applicable State and County regulations. I also understand that this is not a business license and that I cannot begin operation of the business until an approved business license is issued.

Applicant's Signature: \_\_\_\_\_

For an approved business license you must submit this approved application, license application and fee to our office (6 working days to process).

## REVIEW Planning & Zoning Department

STATUS: \* \_\_\_\_\_  
COMMENTS: \_\_\_\_\_

ZONING OFFICIAL: \_\_\_\_\_ DATE: \_\_\_\_\_

BUILDING INSPECTION: \_\_\_\_\_ DATE: \_\_\_\_\_

\*DECISION MAY BE APPEALED TO THE DUCHESNE COUNTY COMMISSION WITHIN 45 DAYS WHICH TIME RUNS FROM THE DATE OF THIS DECISION.

#### 4-3-7: KENNELS <sup>1</sup> :

A. Permit Required: No person shall operate or maintain a kennel without first obtaining a permit from the animal control officer.

B. Application For Permit; Investigation; Conditions For Issuance: All applications for permits to operate or maintain a kennel shall be submitted in writing, upon printed forms provided for such purposes by the county. The application shall first be referred to the county planning official for zoning approval. Upon receiving zoning approval, the application is submitted to the county animal control officer for inspection of the premises for compliance with the minimum standards as set forth in subsection D of this section. Upon approval, the county shall issue the permit upon payment of the fee herein provided.

C. Location Conditions: Before the permit can be issued, the following conditions concerning the location of the kennel must be met:

1. The location where the dogs or cats are kept, raised, housed or boarded must be at least two hundred feet (200') away from any neighboring house; and

2. Must be at least one hundred fifty feet (150') from any road right of way line.

D. Minimum Standards: The following minimum standards shall be complied with to obtain and maintain a kennel permit:

1. Enclosure must be provided which shall allow adequate protection against weather extremes. Floors of buildings, runs and walls shall be of an appropriate material as required by the specific breed of animal, and also to permit proper cleaning and disinfecting.

2. Adequate ventilation shall be maintained and an appropriate temperature provided as required by the specific breed of animal housed therein.

3. Each animal shall have sufficient space to stand up, lie down and turn around without touching the sides or tops of cages.

4. Runs shall provide an adequate exercise area and protection from the weather.

5. All animal quarters and runs are to be kept clean, dry and in a sanitary condition.

6. Food shall be free of contamination, palatable and of sufficient nutritive value as to meet the normal daily requirements for the condition and size of the animal.

7. Fresh water is to be available at all times. Water vessels shall be mounted or secured in a manner that prevents tipping and be of the removable type. (1998 Code § 6.04.010)

E. Fee For Permit; Additional License: Any person conducting, operating or maintaining a kennel shall pay to the county for the privilege of conducting, operating or maintaining such kennel an annual permit fee, as established by county resolution, for each calendar year. If the kennel engages in the business of boarding, breeding, buying, letting for hire, training for a fee or selling dogs or cats, the owner or operator shall also obtain a county business license. (1998 Code § 6.04.030)

F. Sanitation; Citation: It is unlawful for the owner or occupant of any premises on which a kennel, run or other structure or area for housing or keeping of dogs or cats is situated, to allow such kennel, run or other structure or area of the premises to become unsanitary or unclean, or to emit undue stench or odor. The owner or occupant of any premises permitting any such condition to exist that does not abate such condition within twenty four (24) hours after notice shall be issued a citation. If such a notice is given, the condition must remain abated on a permanent basis. Additional notices shall not be necessary prior to the issuance of a citation. (1998 Code § 6.04.020)

G. Inspections: It shall be the duty of the animal control officer or police officer to periodically inspect all registered kennels to see that the provisions of this section pertaining to the sanitation and care of such places are being observed. (1998 Code § 6.04.050)

H. Preexisting Conditions: This section is retroactive. Those who would be required to have a kennel permit under this section shall not be considered having a preexisting condition that would entitle them to a grandfather right, except as to the distance standards in subsection C of this section. (1998 Code § 6.04.060)

I. Revocation Of Permit: Whenever the animal control officer or police officer finds or discovers any violations of any rule or regulation promulgated as herein provided by the county health department, it shall, upon receipt of such notice, immediately notify the owner or custodian of such kennel to appear before the county commission at a day and time certain to show cause why the permit should not be revoked for such violation. (1998 Code § 6.04.040)

Notes

<sup>1</sup> 1. See section 8-6-1, "Table Of Uses", of this code for permitted zoning districts.