



Apr. 20, 2021 @ 4:30 PM: Duchesne County Offices

Conducting: Chair Lori Ann Potter Excused: Commissioner Greg Todd

Welcome / Roll Call The meeting began at 4:33 p.m. Present: Director Daniel Mauchley, Chair Lori Potter, Vice-Chair Jessica Shaw, Secretary Dixie Swasey, Deb Evans, Jenny Adams, and Kerrilynn Miles (arrived at 4:37)

March 2021 Minutes Approval A motion to approve the minutes was made by Jessica Shaw and seconded by Jenny Adams. The motion was passed unanimously.

Update on Roosevelt Library Project Approvals and Bidding Process The bond public hearing is next Monday at 1:30 p.m., the 26th of April at the County offices. The bids submission window is open right now. The sealed bids should be opened Thursday the sixth of May. There were eight bidders at the pre-bid meeting. The steel structure of the building won't be ready until November. A firm in Brigham City will do the fabrication. Site work and concrete can be done during the summer.

Review and Recommendation of Library Bylaws Revision to the County Commission: The Commission adopted the County Code that we proposed. The Library Board has previously discussed the proposed revisions of the bylaws. There was more discussion and agreement that the Chair should have the tie-breaking vote in Board Meetings. A motion to recommend this revision of the bylaws to the County Commission was made by Deb Evans and seconded by Dixie Swasey. The motion passed unanimously.

Discussion of Library Budget and Possible Non-Staff Reductions We cut the budget by 12 percent last year, but suffered a 20 percent loss in revenues during 2020. The History Center will likely never have staff again, but it will be open and all of the resources will be available to patrons. Though we will go through all of 2021 without history center staff on the payroll, we may need to reduce spending even further. If we need to cut the budget, we will likely cut library hours and allow staff positions to go unfilled as they are vacated voluntarily. We will continue to try to rein in costs of e-materials. Hoopla has been available at Uintah library for a few years. We will soon be offering Hoopla. Only five circulations per month, per card will be allowed at our libraries and at Uintah library.

Discussion of March Statistics / Budget Report / Consent Agenda Covid has impacted our library budget. Utah Library Association Virtual Conference: May 19-21.

Next Meeting – Tues, **MAY 25, 2021** (4th Tuesday) 4:30 PM @ Crossroads Sr. Ctr.

Adjourned - There being no further business the meeting was adjourned at 5:55p.m.

Minutes approved 5/25/21.

Dixie Swasey, Secretary