



Library Board Meeting

Oct. 20, 2020 @ 4:30 PM: Crossroads Senior Center

Conducting: Vice Chair, Jessica Shaw

Welcome / Roll Call: The meeting was called to order at 4:39 p.m. **Present:** Director Daniel Mauchley, Chair Lori Ann Potter (remotely), Vice Chair Jessica Shaw, Commissioner Greg Todd (remotely), Secretary Dixie Swasey, Deb Evans, Jenny Adams, Kerrilyn Miles

September 2020 Minutes Approval: A motion to approve the minutes was made by Jenny Adams. The motion was seconded by Deb Evans. Motion approved.

Further Consideration of Meeting Room Policy & Rate Schedule: The Board discussed the following questions:

Is providing space for private events part of the government's purpose?

Will allowing free use of the meeting rooms have a negative effect on businesses that have rooms for rent for events.

Should we have the same policy for both libraries?

Could there be liabilities when entities other than the library are using the meeting room?

How should cleaning deposits be assessed and paid?

Deb Evans read aloud a Facebook post about meeting room policy. Daniel will make the proposed policy public. A rate schedule for private events at both locations was agreed upon. The cleaning deposit will continue to be required with patrons being able to choose the method of payment. Credit cards will require patrons to pay the service fee to pay and to be refunded. Venmo can't be refunded. We will bring this policy up for approval in November.

New Roosevelt Building Discussion

The land we purchased from Roosevelt City was involved in the CIB loan for the Roosevelt Pool. Mayor Bird is already discussing with the CIB staff how to arrange for the library to purchase that land. This shouldn't be a big problem. Shelves are finalized and sound panels are being considered to improve acoustics. Board members agreed with having an electric fireplace in the new building rather than a gas fireplace. The architects were strongly in favor of the electric fireplace.

Board Training: Evaluating the Library Director: Director Mauchley explained the annual process whereby the Library Director is evaluated. At our November meeting, the library board will go into private session without Director Mauchley to discuss and score an evaluation document. No minutes will be taken and no recordings will be made of this part of the meeting.

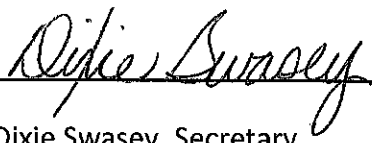
Discussion of September Statistics/ Budget Report/ Consent Agenda

Strategic Planning Meeting: Nov. 5, 4 P.M. Roosevelt Library Staff members and board members are invited to this brainstorming meeting.

Meeting Adjourned – There being no further business, the meeting was adjourned at 5:59 p.m.

Next Meeting - Tuesday, Nov. 17, 2020 4:30 PM @ Duchesne County Offices

Minutes approved 11/17/2020.


Dixie Swasey, Secretary