



## Library Board Meeting

**Sept. 15, 2020 @ 4:30 PM: Duchesne County Offices**

**Conducting:** Chair Lori Ann Potter

**Welcome / Roll Call:** The meeting was called to order at 4:36 p.m. **Present:** Director Daniel Mauchley (remotely), Chair Lori Ann Potter, Vice Chair Jessica Shaw, Commissioner Greg Todd (arrived at 4:40), Secretary Dixie Swasey, Deb Evans, Jenny Adams

**August 2020 Minutes Approval:** A motion to approve the minutes was made by Jessica Shaw. The motion was seconded by Jenny Adams.

**Public Hearing: Oct. 8 @ Crossroads Sr. Ctr.** This meeting will begin at 7:00 p.m. on Thursday Oct. 8. All Library Board members should attend to greet the public and show support for the new building. We will need to take good notes to record the public comment.

**Strategic Planning Mtg:** The Strategic Planning Meeting that includes the Library Board and the Library staff will be held Thursday Nov.5 2020, tentatively scheduled at 4:00 p.m.

**WiFi Hotspot Grant Update** We will be applying for a Hotspot grant. This grant will include the cost of six hot spots in Roosevelt and three hot spots in Duchesne. The grant will also provide the cost of hot spot monthly service for the first year and 2/3 of the cost of maintenance for the second year. These hot spots will provide temporary access to the internet for those patrons who don't have access. They will be available for check out for a limited time. Grant application will be finished and submitted soon.

**New Roosevelt Building Discussion** A contract between the Library Board and Jones and Deille Professionals Services has been written, but commissioner Todd pointed out that the contract must be made between Duchesne County and Jones and DeMille. The county owns the new library. A new contract will be signed by county officials. There was discussion of how the rising cost of lumber may impact the cost of the new library and if we should delay the project to see if lumber prices will come down in the future. We will ask about this at the next meeting with Jones and DeMille and the architects.

**Review of Meeting Room Policy** We had more discussion about the Meeting Room policy, especially the tradition of allowing groups to have private gatherings in the Duchesne Library Meeting Room. We will ask the County Attorneys about the legalities of this practice.

**Board Training: Meeting Procedures, Board Member Comments, & Public Response** The library board discussed an incident that occurred in Virginia where a library board member made racially offensive remarks in an open meeting. Daniel cautioned us to remember that our comments are being recorded.

**Discussion of July & August Statistics/ Budget Report/ Consent Agenda** July and August statistics reflect the changes that have been made to prevent the spread of the corona virus. Deb Evans said that she had heard positive comments about the Walk around the Park and Read program. Daniel said that there may be a modified version of the USU Extension Holiday Make and Take program this year.

**Meeting Adjourned** – Commissioner Todd made a motion to adjourn. Vice-Chair Jessica Shaw seconded the motion. There being no further business, the meeting was adjourned at 5:24 p.m.

**Next Meeting** - Tues, Oct 20, 2020 4:30 PM @ Crossroads Sr. Ctr.

Minutes Approved 10/20/2020.

*Ripie Swasey*  
Secretary